BRNO UNIVERSITY OF TECHNOLOGY
ALFONS CENTRE FOR STUDENTS WITH SPECIAL NEEDS

Acceptable evidence for Erasmus or other short-term mobility

The Alfons Centre accepts the following acceptable evidence from students arriving as part of a short-term mobility program (e.g., Erasmus):

1. Letter of recomendations from sending university

The letter of recommendation must specify the nature of the special need. It must also include at least one of the following details:

- a description of how special need affect your studies, or
- an overview of the accommodations you have at your home university.

2. Medical evidence of health disability related to employment

In some countries, job centres provide people with disabilities with a letter stating the impact of the relevant disability on various types of employment. You can provide this letter as evidence of your disability.

The letter must include the following information:

- details of your disability or medical condition and its symptoms – if it causes fatigue, loss of concentration, anxiety, etc.
- when the diagnosis was made
- whether or not it is on-going or long-term condition
- how the conditions affects your day-to-day life and studies.

3. Disability pension or benefits documentation

You may use your medical documentation connected with disability benefit or allowance as evidence of your disability.

The letter must include the following information:

- details of your disability or medical condition and its symptoms – if it causes fatigue, loss of concentration, anxiety, etc.
- when the diagnosis was made
- whether or not it is on-going or long-term condition
- how the conditions affects your day-to-day life and studies.

4. Disability identity card

In some countries, people with disabilities are given an official card which entitles them to various discounts (public transport, admissions to events etc.) and benefits. You can present this card as evidence of your disability; however, we will also need another document from the options in this section.

5. Evidence of specific learning difficulties (Dyslexia, Dysortographia, Dysgraphia)

We require a diagnostic assessment report which meets the following criteria:

- the assessment report must be completed and signed by a psychologist
- the assessment must have been carried out using tests for adults
- the assessment should be of a recent date (e.g. usually completed within the last 2 years).

6. A letter from a medical professional

A recent letter or documentation, issued within the last 2 years, from a medical professional who has been responsible for your treatment. The letter or documents must include the following information:

- details of your disability or medical condition and its symptoms – if it causes fatigue, loss of concentration, anxiety etc.
- when the diagnosis was made
- whether or not it is on-going or long-term condition
- how the conditions affects your day-to-day life and studies.

All documents (except letter of recomendations from home university) must be translated into English by an authorised translator and be provided with the translator's signature and official stamp. The documentation must not be more than 2 years old.

Examples of some documents:

Pic. 1 – Recomendations from home university

Università degli Studi

To Prof.
Delegate of the Department of Architecture

To Student

PERSONALISED SERVICE CHART

Full name:
Registration number:
Course of Study:
Year of enrollment:
E-mail:

Based on the current legislation, the Services Charter - - for students with disabilities and neurodiversity and the University Guidelines for teachers in favor of students with disabilities and neurodiversity issued by the University of . indicates the following compensatory and dispensatory measures:

Adaptation for lessons and exams:

- 30% additional time
- Teaching materials in accessible formats
- Other technological tools to facilitate the study and exam phase

- Give priority to oral rather than written tests, if requested by the student
- Where the written exam is considered indispensable, refer to the University Guidelines for Teachers

- Consider the contents in the evaluation rather than the form and spelling

- Encourage the use of iconic language to allow a more effective understanding of the text

Adaptation for language tests:

- 30% additional time
- Use of digital dictionaries for foreign languages

- Notepad

Pic. 2 – Authorised translation
(contains: original document - translation to ENG - authorisation of translation)

DE CENTER ZA DUŠEVNO ZDRAVJE - AMBULANTNA

Datum poročila:

KLINIČNOPSIHOLOŠKO POROČILO S PRIPOROČILOM

Poročilo oz. potrdilo izdajamo na željo pacienta.

. je v obravnavi v tukajšnji kliničnopsihološki ambulanti na predlog lečeče psihiatrinje, kjer je prav tako v obravnavi od

ugotavljamo ,
zaradi katere se mladostnik že od otroštva dalje težje vključuje v socialno okolje (pomanjkanje razumevanja socialnih situacij in socialnih veščin). Na področju akademskega dela težje obvladuje obveznosti, saj je pri delu pomembno upočasnjen in se težko organizira, kar je značilno za to motnjo.

V letin se spopada še z drugimi pridruženimi težavami, ki so običajne spremljevalke in ga pomembno ovirajo v vsakdanjem življenju.

Zaradi vsega navedenega menim, da je upravičeno omogočiti prilagoditve pri opravljanju obveznosti v okviru študijskega programa. Med njimi so zagotovo potrebne vsaj:

Prosimo za vaše razumevanje.

, mag. psih
specialistka klinične psihologije

(Coat of Arms)

UNIT CENTRE FOR MENTAL HEALTH IN ADULTS - OUTPATIENT TREATMENT

Date of report:

CLINICAL PSYCHOLOGICAL REPORT WITH RECOMMENDATION

We hereby issue the report or certificate at the patient's request.

is being treated at the local clinical psychology clinic at the recommendation of the treating psychiatrist, where he has also been receiving treatment since

has been diagnosed with
, which has made it difficult for adolescent to integrate into the social environment since childhood (lack of understanding of social situations and social skills). In the academic field, he finds it more difficult to manage his obligations, as he is significantly slower at work and has difficulty organizing himself, which is characteristic of this disorder.

Over the years, he has also struggled with other associated problems that commonly accompany and significantly hinder him in his daily life.

For all the above reasons, I believe that it is justified to allow to make adjustments in the performance of his obligations within the study program. Among these, at least the following are certainly necessary:

We appreciate your understanding.

(signature)
(Stamp: MA Psychology
Clinical Psychology Specialist)
(Round stamp: Health centre , Centre for Mental Health in Adults)

Podpisana z odločbo
imenovana sodna , potrjujem, da se ta prevod popolnoma ujema z izvirnikom,
ki je sestavljen v eziku.

I, the undersigned , appointed by the
translation completely corresponds to the original ext. , hereby declare that this

SODNA TOLMAČKA ZA NEMŠKI IN ANGLEŠKI JEZIK

SODNA TOLMAČKA ZA NEMŠKI IN ANGLEŠKI JEZIK

Pic. 3 – Evidence of specific learning difficulties (Dyslexia, Dysortographia)

WRITTEN LANGUAGE SPEECH THERAPY ASSESSMENT

Patient:

Social security number:
Address:

Reason for assessment: This assessment is requested for the continuation of accommodations

Background: benefited from follow-up throughout primary school for dyslexia/dysorthography. He then benefited from He will enter an school ir still presents difficulties in oral and written comprehension.

SUMMARY AND CONCLUSION:

Attention / memory / phonology: The different tests administered show a very deficient auditory and working memory.
(word retention and retention of the heard story, which are meaningful elements, are satisfactory, both immediatlely and in the long term), which are sufficient in immediate and delayed recall.
oes not manage to distinguish phonological intrusions. Visual and auditory attention tests are qualitatively within the norm, but execution speed in visual attention is slow.

Reading: On the qualitative level, mainly uses the assembly route to read but the addressing route is deficient . This profile indicates an Text decoding is marked by numerous word omissions and some word substitutions. All reading tests show a very slow processing speed.

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Pic. 4 – A letter from a medical professional

Consultation Information Sheet

Specific Consultations

11 Jan 2021	Surgery:	(Dr) (Clinical Practitioner Access Role)

History: long hx anxiety-wanted ref counselling-
had panic attacks- was rx bb and got counselling
doing
current sympts- struggling with focus and motivation- anxious when has to interact with her tutor or give presentation- so withdraws to avoid anxiety provoking situations
gets panic attacks
ss started progressively got worse.
in past was put on learning support plan form university



Dr GP Partner

London,
Tel:
Fax: